



OLD SETTLER'S DAY FOOD VENDOR APPLICATION

When: Saturday June 13, 2026

Where: Downtown Checotah Oklahoma

Fee: \$75 Per Spaced Spot

Spot Size Is: 22 feet

VENDOR NAME: _____

CONTACT PERSON: _____

PHONE: _____

ADDRESS: _____

EMAIL: _____

ITEMS TO BE SOLD/MENU WITH PRICING:

ELECTRICITY NEEDED: YES NO

STATE SALES TAX PERMIT NUMBER: _____

TO KNOW

**13
JUNE**

If larger than a single spaced spot, you will be required to pay fees for the spots needed to meet your needs.

Old Settler's Day activities start at 9AM with a parade in the afternoon.

You handle your own reporting and payment to the Oklahoma Sales Tax Commission.

AWKNOWLEDGEMENT: By signing this application you are acknowledging that you have read and understand the information on this application for the Checotah Chamber of Commerce's Old Settler's Day Festival

Signature: _____

Date: ____/____/____

Return this application to the Checotah Chamber
114 N Broadway, PO BOX 424, Checotah, OK | checotahchamber@windstream.net
A payment request will follow.

**60th ANNUAL OLD SETTLERS DAY
DOWNTOWN CHECOTAH OKLAHOMA
JUNE 13, 2026**

Thank you for your interest in setting up at Checotah's Old Settlers Day, it is to be held on Saturday, June 13, 2026. We are enclosing an application that needs to be filled out, signed and returned, a payment link will follow to the email address that you have provided after receiving your application in order to reserve your space. Keep in mind that vendor spaces are assigned on a first-paid, first-served basis.

Our programs begin at 9:00 AM so it is important to have your booth set up before 9:00 AM. You may begin setup at 6:00 AM on June 13th. The location will be provided to you the day of the event. There will be people there to help you to your designated area. Shade canopy's cannot be bigger than 10'. We do not furnish any chairs, tables, booth structures, etc. Once set-up is complete, all vehicle and trailers must be removed from the event area. You cannot leave them parked next to your vendor space as space is too limited.

ARTS & CRAFTS VENDORS: Fees start at \$50 for single space without electric, single space with electric the fee is \$75, a double space with and without electric is \$100. Spaces are 10 feet each.

FOOD VENDORS: A single space is \$75, sized at 22 feet. Please remember you must comply with the Temporary Food Establishment Requirements. All food vendors will be inspected by the local health inspector before you will be allowed to open for business. You must send your Oklahoma Food License with your application.

ALL VENDORS: You must indicate on your application the type of electric service you will need. You will also be responsible to provide your own power & extension cords. We suggest you bring at least 100' of cords to make sure you can reach the outlet.

INFORMATION & GIVEAWAY BOOTHS: A single space of 10 feet with a fee of \$50, and two spaces at \$75.

SALES TAX PERMITS: Oklahoma State law requires us to provide a list to the Oklahoma Tax Commission on all vendors attending Old Settlers Day whether they have an Oklahoma State Tax Permit or not. To apply for a permit, contact the Oklahoma Tax Commission at 405-521-3160. There is an area on the Vendor Application to provide us with your Oklahoma State Sales Tax Permit number. **ALL VENDORS ARE RESPONSIBLE FOR REPORTING THEIR SALES AND PAYING THEIR OKLAHOMA STATE TAXES!**

You will not be allowed to display or sell products of any kind relating to tobacco, alcohol, drugs, weapons, or of a violent or sexual nature. All vendors please dress appropriate for the weather; shirt, pants/shorts and shoes are required.

The Old Settlers Day Parade will start at 3:00 PM this year and you are welcome to continue selling during the parade which usually lasts about 45 minutes. For SAFETY reasons you will not be permitted to pack up your booth until the parade has ended. Festivities will come to an end after the parade at which time you can pack up your booth and exit the area. The Checotah Chamber of Commerce, nor the City of Checotah bare any responsibility for any accident or stolen or lost property.

Refund Policy: There will be no refunds for inclement weather the day of the event. There are no refunds for no call/no show. In the event of a personal emergency you may receive a partial or full refund but you will need to contact the Chamber Office as soon as possible.

We look forward to seeing you at the 60th Annual Old Settlers Day celebration.

Oklahoma State Sales Tax Rate	4.5%
McIntosh County Sales Tax Rate	2.0%
City of Checotah Sales Tax Rate	4.0%
OK Tourism Tax	.001%
TOTAL SALES TAX TO BE COLLECTED	10.5%

Haley Howell, Executive Director,
Checotah Chamber of Commerce
918-473-2070
checotahchamber@windstream.net
114 N Broadway | PO Box 424 Checotah, OK 74426