

# Genealogy Library Hours



MONDAY 9:00–1:00  
TUESDAY 9:00–1:00  
WEDNESDAY 9:00–3:00  
SATURDAY 9:00–3:00

STEPHENS COUNTY GENEALOGY LIBRARY  
301 N 8TH ST, DUNCAN, OK 73533  
PH: 580.255.8718

 [scgslib.com](http://scgslib.com)  
 [ADMIN@SCGSLIB.COM](mailto:ADMIN@SCGSLIB.COM)

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## OUR HISTORY

The Stephens County Genealogical Society, Inc. was formed in April 1983 and was incorporated on June 22, 1983. The organization received the 501 (c) (3) designation in August 1985. The purpose of the organization is to collect, preserve, and disseminate knowledge about genealogy and related historical information, to help others gather genealogical information, and to encourage accuracy and thoroughness in research and documentation.



### Membership Information

# Stephens County Genealogical Society



let us help you find your roots...

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# Membership Application

NAME

ADDRESS

EMAIL

CITY

STATE

ZIP

PHONE #



\$20.00 ANNUAL MEMBERSHIP (DUES ENCLOSED)

I DO NOT WISH TO BECOME A MEMBER AT THIS TIME BUT WANT TO MAKE A DONATION (ENCLOSED)

## LIBRARIAN RESEARCH

For a fee of \$8.00 an hour, the Librarian will do research for you. This charge is payable to the City of Duncan. Assisting you with your research via instruction on how to use our resources and equipment and access our databases is always a *FREE* service!

## COLLECTION AND OTHER RESOURCES

We have an extensive collection including materials from all over the country such as maps, directories, yearbooks, surname books, genealogical periodicals, photographs, as well as cemetery, obituary and marriage indexes. We have a vast microfilm collection that includes newspapers dating back to the 1800s, wills & probates, marriage records, tax records, deeds, and more. We also provide access to various sites and databases such as Ancestry.com, Fold 3, Heritage Quest and other resources we have compiled on our website that we have found to be informative and helpful.

## ABOUT THE LIBRARY

The Stephens County Genealogy Library is housed in a former Duncan Public Library building and is maintained by the City of Duncan. The building was designed by Kenneth T. Price, Sr. and completed in 1937. It remained in use as the Duncan Public Library until 1975. In the early 1980s, the Stephens County Genealogical Society was formed and began curating resources, primarily from Stephens County, including all counties in Oklahoma and grew to include most of the U.S. The City allowed the library to be used as a meeting place as well as operating as a resource to provide history of families in the Stephens County area. The society volunteers provided service to the library's visitors until 2018 when the City of Duncan made it a branch of the Duncan Public Library and provided a part time employee to establish regular hours and service. The library was put on the National Register of Historic Places April 3, 2000.

# Library Resources

## EQUIPMENT

The Genealogy Library has multiple Microfilm and Microfiche readers--one of which has the ability to print. We have computers available for you to do your research, and you are able to print and make copies for a fee of 10¢ for black and white copies and 75¢ for color

NEW

## MEMORY LAB

Thanks to a grant from the McCasland Foundation, the Stephens County Genealogy Library offers a Memory Lab for you to convert 8mm and Super 8 movie reels to digital format; a KIC scanner to scan photographs, documents, and scrapbooks; equipment to convert LPs and cassettes to CD; and a CD/DVD Duplicator, so copies of personal memories can be made. The use of the equipment is free, and the staff will provide tutorials on equipment use, but you must supply flash drives or other storage devices such as blank CDs or access to your own cloud-based storage.