

OKFUSKEE COUNTY OHCE ARTS & CRAFTS SHOW

July 12-13, 2019

Show Times: Friday, July 12th 10am – 6pm and Sat. July 13th 10am – 4pm

Location: Okfuskee County Fair Barn / OSU Extension Office

1201 E Columbia St, Okemah, OK 74859

Vendor Application Rules and Regulations.

- All display material is the responsibility of the vendor.
- Vendors assumes all responsibility for loss, theft, or damage to items.
- Vendors will be responsible for all booth structures, set-up and tear-down, and cleaning space.
- Vendors may unload and set up from 1:30-4:00pm Thursday or 8:00am Friday morning.
- Placement of booth will be at the discretion of the event organization.
- Vendors need to have their booth open throughout all show times. NO REFUNDS GIVEN.
- Early booth rental fee is \$30.00 for each 8'x10' space. If application is received by July1, 2018.
- Late applications will be accepted until the day of show or until spaces are full for \$35.00.
- Each 8'x10' inside space will have a table and chair. Main area is on a cement floor with heat/air conditioning.
- Outside vendors will be placed along east side of gravel parking lot. NO table or chair provided. Allotted 8'x10' space, with exceptions allowed for vendors contained in trailers (e.g. food vendors, etc.).
- We/you have to report/collect sales tax, forms provided at beginning of show.
- No exclusive rights for the sale of any item will be guaranteed.
- No participant will be allowed to set up without a signed/dated application and liability release.
- You need to confirm your space with the OHCE Treasurer listed at the bottom of this application.
- The organization will have final right to determine whether goods are appropriate for event.
- No alcohol may be served.
- Spaces inside and amenities (electric or peg board) are first come (application), first accommodated, no guarantees. Electric? Yes / No Peg board? Yes / No
Number of spaces: _____ **Total Due \$** _____

Name/Business: _____

Address: _____ City/State/Zip _____

Phone number: _____ E-mail: _____

Type of items you will sell: _____

Oklahoma Sales Tax # _____

Signature/Date _____

Make check payable to - **Okfuskee County OHCE**

Mail application and payment to the treasurer –

Pat Ley 1008 18th ST Prague, OK 74864

Questions call (702) 497-7992, leave a message, calls will be returned at the earliest possible convenience.